



COBB COUNTY COMPOSITE SQUADRON
UNITED STATES AIR FORCE AUXILIARY – CIVIL AIR PATROL
1901 McCollum Pkwy, Kennesaw, GA 30144

Welcome to the Civil Air Patrol (CAP). I am pleased that you are interested in joining our exciting program.

On the following pages, you will find information describing many of the activities of the Civil Air Patrol, and the forms required for your membership application. Please read all of this information so that you have a clear understanding our program and its requirements.

If you decide that you want to become a part of America's Air Force Auxiliary, the first thing we recommend that you do is to keep coming back! That way you can see what we do on a week-to-week basis and make a more informed decision about your participation and involvement.

New Member process can be found in this packet. "Processing Night" is where we walk new members through the process of becoming a member of the Civil Air Patrol. During that meeting the information provided by you will bring the official CAP forms to be reviewed, printed and signed, and then assembled into a membership packet to be sent to National Headquarters.

As part of the in-processing, you will meet with the Squadron Membership Board, a group of Civil Air Patrol members who meet with each prospective member and talk about your expectations, the unit's needs, etc. *Note: If you cannot make it to the meeting due to other commitments we can work around that on a case-by-case basis.*

Please bring all the required forms and verification information, along with a check for membership dues as indicated on the Senior Application Checklist. Missing information will only delay the membership process.

An early part of basic member training for senior members is the Cadet Protection Program Training; this and other areas are part of Level I for senior members. The Professional Development Officer (Education and Training Officer) will provide more information on the various components of the Level I training.

Prior military members should bring advanced certificates (PME) and a DD-214 for verification and honorable discharge status.

I hope you find Civil Air Patrol to be as interesting, informative, and enlightening as I have. I look forward to having you as a member of our squadron, and working with you as part of the program. We look forward to working with you and for you to help in supporting our program.

Semper Vigilans!
(Always Vigilant)

JOSHUA STULTZ, MAJ, CAP
Squadron Commander

Senior Membership Eligibility

To be eligible for membership in the Civil Air Patrol, adults must meet the following criteria:

1. Be at least 18 years of age; and
2. Be a citizen of the United States or an alien lawfully admitted for permanent residence to the United States; and
3. Not be convicted of a felony or have a pattern of arrests or convictions for offenses such as DUI, child abuse, dishonesty, violence, etc, or discharged from the Armed services under other than honorable conditions, and
4. Be accepted by the local unit.

Membership Application and Dues (fees)

Prospective senior members complete a paper application at the unit.

Prospective members will meet with the Unit Membership Board, either at In-processing Night or the week after.

Senior members are subject to confidential screening by completing an FBI Fingerprint Card that is submitted along with your membership application to National Headquarters. We can do your fingerprints on-site during in-processing to help defray that cost.

The Initial Dues for new senior members is **\$120**. Checks payable \$60, Payable to National Headquarters, Civil Air Patrol and \$60, payable to GA090-Cobb County Composite Squadron

Dues are paid annually. Senior renewal dues are **\$120** for each subsequent year, and members are notified via email/mail that their renewal is coming starting 90 days before the end of the first year. \$60.00 of the Dues is paid to the Squadron and is due Annually in January, National dues are paid Online with your membership anniversary date.

The information forms with this packet should be completed and brought with you to the In-Processing Night:

1. Completed CAPF 12, FBI Fingerprint Card, CAPF 161, and additional paperwork (DD-214, etc)
2. Senior Application Checklist
3. Checks for first-year membership dues - \$60, Payable to National Headquarters, Civil Air Patrol and \$60, payable to GA090-Cobb County Composite Squadron (Note National dues are paid with your anniversary join day, Squadron dues are paid in JANUARY)

CAP Core Values

Reading for Adult Member Applicants

Thank you for applying for membership in Civil Air Patrol. Please take a few moments to read this brief statement about our missions, values, and expectations. The Unit Membership Board will meet with you soon to discuss your application, in light of the basic principles listed below.

CAP's Missions

- Aerospace** Aviation, space, and technology are interests that CAP members hold in common. One of our missions is to provide opportunities for our members and the public at large to learn more about this exciting field.
- Cadets** Today's cadets are tomorrow's aerospace leaders. Through our Cadet Program, CAP transforms youth aged 12 to 20 into responsible citizens.
- Emergency Services** We perform humanitarian missions, serving our communities in disaster relief, search and rescue, organ transport, radio communications, and in numerous other ways.

Core Values Our Core Values are moral signposts that we use to guide us in every decision, in every action we perform.

- Integrity** Being honest and willing to abide by our regulations and safety protocols is the price of admission to CAP.
- Volunteer Service** We are unpaid professionals who welcome newcomers willing to contribute their time and talents to our important work.
- Excellence** Our organization and its individual members are open to new ideas because we want to find the best ways to serve the community.
- Respect** There is something for everyone in CAP, so we welcome everyone, give one another the benefit of the doubt, put aside personal differences, and try hard to get along and have fun.

Youth Protection

- Zero Tolerance** The Cadet Program provides opportunities for positive, age-appropriate challenge. We do not tolerate physical, sexual, or emotional abuse in CAP. All CAP adult members are expected to be positive role models, even if they rarely interact with cadets.
- Supervision** We use "two deep leadership." Every cadet activity is supervised by at least two screened and trained adult members. We avoid unnecessary one-on-one conduct by not meeting with cadets behind closed doors, and if driving cadets (other than one's own children), having a third person in the vehicle. Parents are always welcome to visit our activities; we have no "secret" meetings.
- Professionalism** Fraternalization between senior members and cadets is always prohibited, even if the cadet has reached the age of majority.
- Training** You'll learn more about these principles during the "Cadet Protection Basic Course," shortly after you join.

Air Force Affiliation

CAP is both a private, non-profit corporation chartered by the U.S. Congress, and an auxiliary of the U.S. Air Force, when performing missions tasked to us by them. Consequently, we have a special responsibility to honor the public's trust in us. A seriousness of purpose guides our work in all mission areas.

SENIOR APPLICATION & IN-PROCESSING CHECKLIST

STEP 1: COMPLETE THE FOLLOWING:

- Complete all applicable portions of the CAPF 12 and and CAPF 161 and have any necessary documentation including fingerprint card complete.

STEP 2: BRING FOR PROCEESING THE FOLLOWING ITEMS

- Your **Proof of Identity** (I-9) documents: (either)

One of the below

OR

Two of the below

- Any **additional documentation** needed - Private Pilot Certificate, FAA medical, DD-214, etc.
 - Checks** for first-year membership dues - **\$60**, Payable to **National Headquarters, Civil Air Patrol** and **\$60**, payable to **GA090-Cobb County Composite Squadron** (Note National dues are paid with your anniversary join day, Squadron dues are paid in JANUARY)
 - MISSING ITEMS WILL ONLY DELAY YOUR APPLICATION PROCESS AND TRAINING**
- | | | | | |
|--|--|--|--|---|
| <ul style="list-style-type: none">▪ U.S. Passport or Passport Card▪ Permanent Resident Card (I-551)▪ Unexpired foreign passport with I-551 stamp | | <p>A photo ID such as</p> <ul style="list-style-type: none">▪ drivers license or state-issued ID card▪ school ID with photo▪ US military dependent ID card | | <p>A ▪ certified copy of birth certificate; or</p> <p>N ▪ Social Security Card; or</p> <p>D ▪ US Citizen ID card; or</p> <p>▪ other I-9 approved item.</p> |
|--|--|--|--|---|

CIVIL AIR PATROL ADULT MEMBERSHIP APPLICATION

SECTION I: APPLICANT INFORMATION

Membership Type (Check One)

<input type="checkbox"/> SENIOR	<input type="checkbox"/> CADET to SENIOR	<input type="checkbox"/> CADET SPONSOR*	*Relationship to Cadet:
<input type="checkbox"/> PATRON	<input type="checkbox"/> AEM to SENIOR	*Cadet CAPID:	*Cadet Name:

Legal Name (Last, First, MI, Suffix)	Charter Number	Social Security Number

Gender	Date of Birth	Home Phone	Cell Phone	Email Address
<input type="checkbox"/> M <input type="checkbox"/> F				

Address 1	Address 2	City	State	Zip Code

Employer	Position/Profession	CAP Recruiter Name	Recruiter CAP ID

Race/Ethnicity	How did you hear about CAP?
<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Native Hawaiian/other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Two or more races <input type="checkbox"/> Hispanic, Latino or Spanish <input type="checkbox"/> Prefer not to answer	<input type="checkbox"/> Air Show <input type="checkbox"/> Family <input type="checkbox"/> CAP Exhibit <input type="checkbox"/> Friend <input type="checkbox"/> CAP Member <input type="checkbox"/> Other <input type="checkbox"/> Volunteer Magazine

SECTION II: MEMBERSHIP ELIGIBILITY

A. Citizenship

Are you a citizen of the United States? Yes No*
 *If you are not a US Citizen, are you an alien admitted for permanent residence with a Form I-551? Yes No

B. Criminal Background Information

Have you ever been arrested or charged with a crime? Yes* No

*If Yes, provide details on all arrests/charges regardless of the date or if the record has been sealed, expunged or otherwise stricken from the court records. **Use additional paper if needed.**

- Include all military courts-martial or non-judicial punishment (Article 15, UCMJ or Captain's Mast).
- Exclude minor traffic violations unless drugs, alcohol or injury were involved.
- Failure to provide all required information may result in your application being denied.

Date mm/dd/yyyy	Arrests/Charges	Explanation/Description	Outcome/Disposition

C. Military Service (Use additional paper if needed)

Branch	Grade	Discharge Date or N/A if still active	Discharge Type

D. Former or Current CAP Membership

Charter #	Membership Dates	

Administrative Use Only



SECTION III. APPLICANT AUTHORIZATION AND OATH OF MEMBERSHIP**In applying for membership in Civil Air Patrol,****I hereby execute the oath below and understand and agree as follows:**

- a) To permit CAP to use my Social Security Number in my membership records as an identification number and to obtain background information from any person, corporation or government agency (local, state or federal) to be used to determine membership eligibility,
- b) that if my membership eligibility is questioned, I will be notified and provided the reasons, and
- c) that prior to a final decision on my eligibility, I will have an opportunity to submit documentary evidence on my behalf,
- d) that CAP membership is a privilege and not a right and CAP's decision on my membership eligibility is final.
- e) I hereby grant permission to Civil Air Patrol representatives to use my image or likeness in educational, marketing, and public affairs applications. These applications include, but are not limited to, printed and digital publications, websites, videos, and more. I further agree that my name and identity may be revealed in descriptive text or commentary in connection with the image(s). I authorize the use of these images without compensation. In addition, I waive any right to inspect or approve the finished product wherein my likeness appears. All negatives, prints, and digital files shall be the property of Civil Air Patrol.

Oath of Membership**I do solemnly swear or affirm that:**

- I understand membership in the Civil Air Patrol is a privilege, not a right, and that membership is on a year-to-year basis subject to recurring renewal by CAP. I further understand failure to meet membership eligibility criteria will result in automatic termination at any time.
- I voluntarily subscribe to the objectives and purposes of the Civil Air Patrol and agree to be guided by CAP Core Values, Ethics Policies, Constitution & Bylaws, Regulations and all applicable Federal, State and Local Laws.
- I understand only Civil Air Patrol corporate officers are authorized to obligate funds, equipment or services.
- I understand the Civil Air Patrol is not liable for loss or damage to my personal property when operated for or by the Civil Air Patrol. I further understand that safety is critical for the protection of all members and protection of CAP resources. I will at all times follow safe practices and take an active role in safety for myself and others.
I agree to abide by the decisions of those in authority of the Civil Air Patrol.
- I certify that all information on this application is presently correct and any false statement may be cause to deny membership. I understand I am obligated to notify the Civil Air Patrol if there are any changes pertaining to the information on the front of this form and further understand that failure to report such changes may be grounds for membership termination.
- I fully understand that this Oath of Membership is an integral part of this application for senior membership in the Civil Air Patrol and that my signature on the form constitutes evidence of that understanding and agreement to comply with all contents of this Oath of Membership.

Applicant Signature	Date <i>mm/dd/yyyy</i>

SECTION IV. CAP COMMANDER OR DESIGNATED REPRESENTATIVE

I certify that the applicant has been introduced to the Core Values, Ethics and Safety Policies, and that I have fully reviewed the Oath of Membership with the applicant. I further certify that a mentor has been assigned to assist this member in their orientation and training. Membership becomes effective when this application is processed by National Headquarters and the individual's name appears in the National Headquarters membership database.

I certify that I have reviewed and validated the applicant's proof of identity (acceptable documents are listed in Attachment 2 of CAPR 39-2).

Commander Signature	CAP ID	Charter Number
Commander Printed Name		Date <i>mm/dd/yyyy</i>

EMERGENCY INFORMATION (Insurance/Physician Information, Emergency Contacts, Minor Consents)				
Name <i>(Last, First, Middle)</i>		Grade	CAPID	Charter Number GA090
Mailing Address <i>(Number and Street)</i>		City	State	Zip Code
<i>(Area Code)</i> Home Phone		<i>(Area Code)</i> Cell Phone		
Primary Insurance Information <i>(Please attach copy of insurance cards, front and back)</i>				
Medical Insurance Company		Policy Number	Group Code/Number	Co-Pay Amount \$
Prescription Coverage Company		Policy Number	Group Code/Number	Co-Pay Amount \$
Family Physician				
Name			<i>(Area Code)</i> Phone	
Mailing Address <i>(Number and Street)</i>		City	State	Zip Code
Emergency Contact <i>(Parent, guardian or closest relative to be notified in case of emergency)</i>				
Name			Relationship to Applicant	
Mailing Address <i>(Number and Street)</i>		City	State	Zip Code
<i>(Area Code)</i> Pager	<i>(Area Code)</i> Cell/Mobile Phone	<i>(Area Code)</i> Day Phone	<i>(Area Code)</i> Night Phone	
Unit Commander Name and Grade Joshua Stultz. Major, CAP		Unit Name Cobb County Composite Squadron		
<i>(Area Code)</i> Unit Commander Day Phone 470.455.9500		<i>(Area Code)</i> Unit Commander Night Phone 470.455.9500		



YOUR FIRST 60 DAYS

(Months 1-2)

Level I Training - Orientation

- Establish your e-Services account for access to the CAP **Learning Management System (LMS)** and AXIS
- Via the LMS/AXIS, begin the online portion of the Civil Air Patrol **Foundations Course** (Member Orientation subject, Equal Opportunity & Non-Discrimination, Cadet Protection Basic Course and CAP Safety) Collectively Level 1
- Work with Personnel and Education and Training Officers to set a **Plan of Action** for your first 18 months in CAP
 - Pilots: Work with flight ops/instructor pilots to get documentation uploads, etc
- Complete the in-residence portion of Level I with Professional Development Officer
- Enroll in a Development path
- Obtain and set up your first CAP uniform (Corporate aviator or USAF-style "Class B" uniform)
- Receive the **CAP Membership Award** for completion of **Level I**



THE NEXT 120 DAYS

(Months 3-6)

Level II – Technical Training

- Begin **Level II – Part 1 and 2**, including the assignment of a mentor or guide -
- Work with your mentor and commander to pick a **staff area** and **specialty track** based on your interests, skills and experience, and identify key duties of that area along with self-study options and on-the-job training paths.
- Obtain the **Specialty Track Study Guide** and appropriate publications for your chosen specialty

Staff Training

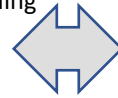
- Research and select a specialty track based on your skills, interests and unit needs

Emergency Services & Aircrew Training

- General Emergency Services (GES)
- Incident Command System (ICS) training
- Initial Communications training (ICUT)
- Schedule and attend practice/training Emergency Services Mission

Flying Training & Qualification

- Upload documentation
- Web Mission Information Reporting System (WMIRS) training
- CAP flight ops orientation
- Checkride prep w/instructor
- CAP Form 5 checkride



- Complete Level II Parts 1 and 2 - Virtual In-residence (self paced)
- Shadow a mentor for your Squadron Duty position
- Promotion to **2nd Lt**

(note: members who qualify for advanced grades may be promoted beyond 2nd Lt at this point)



THE FOLLOWING 180 DAYS and beyond

(Months 7-12)

Continue in Level III –

- Enroll in the Level 3
- Complete the requirements Technician in your chosen Specialty Track
- Schedule attendance at a conference if offered in the next 6-12 months
- Attend an encampment
- Pilots: Fly CAP aircraft for proficiency, being mission training (CAPF 91)

Renew your Civil Air Patrol membership prior to the end of your first year

Squadron Dues are due in January!

Cobb County Composite Squadron – Civil Air Patrol Frequently Asked Questions – SENIOR UNIFORMS

1. As an adult member, do I need to wear a uniform at all?

Yes, Civil Air Patrol active adult members have to wear a uniform. There are times when a uniform is required, such as working with the Cadet Program, and any time you are flying in a Civil Air Patrol aircraft. Associate members (cadet sponsor, AEM, etc) may only wear certain CAP uniforms.

2. As an adult member, can I wear the USAF-style uniform?

Senior members who choose to wear the USAF-style uniforms (Service, utility or flight duty) must meet all Civil Air Patrol weight and grooming standards for the USAF-style uniform (CAPR 39-1). If you do not meet the weight or grooming standards, you can wear the Civil Air Patrol-distinctive blazer, aviator, working, field or flight duty uniforms.

3. Do I have to get all the uniforms right away?

No, absolutely not. Nobody really must have every CAP uniform. To buy every combination of CAP uniform would be prohibitively expensive.

The “minimum basic uniform” required for senior members is either the CAP-distinctive Aviator Shirt uniform or the USAF-style Blue Service Uniform (“class B”). These combinations meet the requirements of most CAP events.



Blue Service Uniform (“Class B”)



Aviator Shirt Uniform



Most senior members also choose to purchase and wear the “CAP Corporate Working Uniform” combination, which is a CAP-distinctive blue polo shirt with grey trousers. This uniform combination is appropriate in most circumstances where either the field uniform or flight duty uniform would be worn.

In all cases, it is ultimately the member’s responsibility to equip him or herself with the correct and complete CAP uniform.



Corporate Working Uniform

Cobb County Composite Squadron – Civil Air Patrol Frequently Asked Questions – SENIOR UNIFORMS

4. Where can I find more information on the proper wear of the uniform?

Civil Air Patrol Regulation 39-1 is the governing regulation. It can be found on the publications page at <http://gocivilairpatrol.com>.

5. Where do I get the uniforms?

Components for CAP uniforms may be obtained through several sources.

The main source for Civil Air Patrol-distinctive items such as the Working Uniform shirt or the insignia for other uniforms, is Vanguard Industries, found at <http://www.vanguardmil.com>.

Other components of the CAP-distinctive uniforms (Aviator shirt, blue blazer, etc) can be picked up on the commercial market at various online or local retailers as long as they meet the color & design specifications.

USAF-style uniform items may be purchased at the Dobbings ARB Military Clothing Sales Store, or the base thrift store, however, our access to the base is limited. Ebay is also another great place to find used Air Force uniform parts at a good price.

Lastly, items such as boots and shoes can often be found at local surplus stores such as “Hodges Army Navy” in Marietta, or even at Various Army-Navy Stores in the area.

The squadron supply also maintains CAP-distinctive insignia, however, these are mostly intended for circumstances like promotions for cadets.

6. Do I have to cut my hair?

Yes, and No.

To wear the CAP USAF-style uniforms, members must meet USAF-mandated weight and grooming standards as found in CAPR 39-1. (No beards, hair off the collar, ears & eyebrows and presenting a tapered appearance for men, and arranged above the bottom edge of the collar for women, etc. See the manual for more specific guidance)

If you don't wish to meet the grooming standards for the USAF-style uniforms, you may wear the CAP-distinctive uniforms.

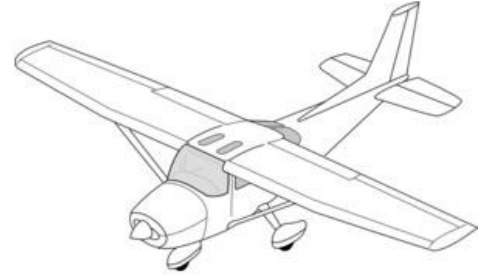


Cobb County Composite Squadron – Civil Air Patrol Frequently Asked Questions – PILOTS

1. I'm a private pilot. How can I become a CAP pilot?

There are several steps to becoming a CAP pilot:

- You must be current and have a current medical and provide copies to the unit.
- Take a written questionnaire covering CAP flying regulations and information specific to the aircraft you plan to fly. You are then scheduled for a checkout, called a "Form 5," performed by a CAP check pilot in each type of CAP aircraft you are qualified to fly.
- This flight check must be repeated annually after your initial checkout to continue to fly CAP planes.



2. Are there minimum hours required to be a CAP pilot?

To become a basic CAP pilot, able to fly CAP aircraft, you must be a current, certificated private pilot and pass the checkout. That's it.

The requirements to fly CAP's USAF-assigned missions such as SAR or cadet orientation, are somewhat higher. You must have at least **200** hours as PIC and **50** hours of cross-country. There are also mission-specific training & checkout requirements that must be met.

3. I have advanced ratings. Are those of any use in CAP?

Advanced ratings such as instrument, commercial or CFI expand your capabilities when it comes to the types of missions that you can fly for CAP. For example, only commercial pilots may fly some mission types due to the reimbursement exemptions from the FAA.

Once checked out, and after receiving CAP-specific training, a CFI or CFII can become an instructor pilot for other CAP pilots and eventually a check pilot.

4. What kinds of planes does CAP fly?

Our Wing has two C-172 Skyhawk, four C-182T Skylanes, and a Cessna L-19 available in the fleet. The 182s are a mix of "steam gauge" and the newer G-1000 NAV III "glass" cockpit aircraft. Our Wing also operates a Maule for Cadet Glider Flights.

5. Can I fly a CAP airplane for other than just CAP- or USAF-assigned missions?

Yes. CAP pilots may fly CAP aircraft for the purposes of proficiency training, transport of CAP members to activities, attending meetings, etc. Not every bit of CAP flying is mission flying. Flying to maintain pilot proficiency, for practical purposes, and to increase overall experience level & Pilot-In-Command time is encouraged!

6. Can my family fly on a CAP plane with me?

No. Except for certain types of CAP missions, only Civil Air Patrol members may fly in CAP airplanes. If your family members are also CAP members, they may fly in the aircraft.

7. How much does flying a CAP plane cost?

When you fly Civil Air Patrol aircraft on missions that are reimbursed by the Air Force (search & rescue, cadet orientation flights, some kinds of mission skill-related proficiency flying and check flights), there is no charge to the pilot.

For general proficiency flying, training, or some flights to and from CAP events that are not covered by USAF or CAP mission orders, you pay about **\$90** an hour wet for the C-172. The C-182s are about **\$110** an hour wet.

8. How do I pay for CAP flying?

Pilots are billed monthly by our state headquarters for their non-reimbursed flying time. Presently, pilots pay by check for their flying time, but Civil Air Patrol is working toward a nationwide payment system for pilots.

9. I have my own plane. Can I use it for CAP flying?

No. Civil Air Patrol proficiency, training, orientation & mission flying is done exclusively in Civil Air Patrol aircraft.

10. Can I rent a CAP plane for a weekend and fly to the next state over?

No, Civil Air Patrol aircraft are not "rental" aircraft in the strictest sense. Also, you may only fly outside the state in certain circumstances and for limited amounts of time without approval from the state or region HQ.

11. Where is the nearest CAP plane?

Each of the seven aircraft are rotated between airports around the state about every 60 days to give local pilots an opportunity to fly the different types. The Cobb Squadron maintains a tiedown at Cobb International Airport, and one of the Wing aircraft is based here. Sometimes, depending on maintenance and checkout schedules, a second plane will be based here temporarily.

12. I want to learn to fly. Can I get my Private Pilot certificate through CAP?

No, not as a Senior member. Powered primary training leading to a Private Pilot certificate is only available to cadets. Senior members can obtain a glider rating thru CAP.

13. Can I advance my flying beyond my Private Pilot certificate with CAP?

Yes. Working with a CAP CFI/CFII instructor pilot you may obtain instruction for additional ratings such as an Instrument, Commercial or Instructor.

14. Are there monetary advantages to advancing my flying abilities with CAP?

Yes. When working with a CAP CFI/CFII, you only pay the aircraft "wet" rate. The instructors are volunteers who do not charge for their time.